



# "Method of Instruction" Basic Instructor Development



**Host: West Haven Police Dept.**

**June 2-5, 2026**

**Trainer: Chris Bartolotta**

**Cost: \$575.00 Per Officer**

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**Instructional Goal:** To give student officers the necessary knowledge, skills, and ability to plan, document and implement criteria based adult training in a given topic of expertise. To plan, develop, and write training objectives; to develop and write lesson plans, to develop training aids, to build and maintain good presentation skills and to define evaluation and testing methods.

**Instructional Objectives:** Students will learn about: Principles of Learning; Adult Learning Theories; Types Of Learners including reactive & proactive learners and reactive & proactive instruction; Communication Styles including elements of communication, barriers to effective communication, different communication channels & the instructor's role in how to handle difficult questions; Task Analysis, Performance Objectives; Methods of Instruction including key factors of determining types of methodology to use when teaching; Lesson Plan Development including the reasons and purposes for preparing a lesson plan, the lesson plan process, and which type of outline is the preferred and most defensible; Outline & Bibliography, Training Liabilities; Criterion Based Testing, Stage Fright; Training Aids including the importance of combining the senses to improve learning, the advantages & disadvantages of PowerPoint as a visual aid; Effective Presentations including what to avoid during your presentation.

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**"Chris has over 33 years of experience in a major New England State Law Enforcement Agency. He has a dynamic presentation style, "real world" experience, and a strong desire to get the best information to the cops working the streets."**



## Meet Your Trainer: Christopher Bartolotta

**Christopher Bartolotta** was employed by the State of Connecticut's Department of Emergency Services and Public Protection, Division of State Police, for thirty-two years of service, retiring in April of 2022 with the rank of Captain. He continues his public service as the Deputy Chief of the Avon (MA) Police Department.

Mr. Bartolotta is a Nationally Certified Law Enforcement Instructor by IADLEST, as well as, a certified Law Enforcement Instructor by several state POST organizations, on a wide variety of subjects to include policy and procedure development and implementation, interpersonal communications, unique enforcement techniques, patrol function challenges, interview and interrogation, drug and alcohol issues, stress and crisis management, de-escalation techniques, suicide intervention, fraudulent documents, fire investigations, motor vehicle theft and fraud, report writing and documentation, criminal investigations, courtroom testimony and procedures, leadership, and instructor development, as well as, numerous other topics. Mr. Bartolotta was the first officer in the State of Connecticut to be certified as a Drug Recognition Expert and a DRE instructor. Several state courts have recognized him as an expert in matters involving Impaired Driving Enforcement, the Standardized Field Sobriety Tests, Horizontal Gaze Nystagmus and Drug Recognition. Mr. Bartolotta has been a featured speaker and panelist at numerous national conferences on underage drinking issues, impaired driving enforcement, ***TO CONTINUE READING ABOUT CHRIS BARTOLOTTA CLICK HERE...***

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**Pre-requisite and Other Requirements:** Applicants must have at least three (3) years of satisfactory experience as a law enforcement officer to attend this course. To receive a course certificate, students will be required to demonstrate effective training skills during a ten-minute presentation. Students should plan a training topic prior to class and expect to construct a lesson plan and teach that topic. Students will be completing both oral and written presentations during this training program. All students must successfully complete all work assignments, including homework, and all other components of this training program within the time period allowed. Computers are essential to the effective completion/participation in this course. Students are required to bring their own laptop or department issued laptop. Laptops should be equipped with Microsoft Office capabilities (MS Word and MS PowerPoint). This training program is an approved "Methods of Instruction" course qualifying graduates to apply for POST instructor certification at the "standard" level. This Instructor Development course is a prerequisite for registering applicants for the Firearms Instructor Development course.

**Spector Criminal Justice Training Network, Inc.**

Questions? Call us at 860-593-6550

# **PROGRAM PRAISE**

- Phenomenal! Smooth, entertaining, relevant.
- This class was very well presented. Usually, longer classes are very boring and hard to follow. This class kept me attentive and eager to learn. Thank you!
- Chris took as much time as needed to help anyone who needed it. If he did not have the answers, he got them for us!
- It has never been more important for officers to properly educate themselves in an ever-changing legal landscape. This program provided clear and thorough material taught in a manner that was easy to understand, learn and apply on the road. All information was presented in a clear and thorough manner making it easy to understand, learn and apply.
- This was one of the best training courses I have attended. The knowledge, experience, and enthusiasm of the instructor (Chris) was fantastic. I would recommend this course to anyone interested in becoming an instructor.
- Chris showed an extreme passion in subject matter and showed he had a desire to further student's law enforcement career with information he passed along. Will be looking for future training in which Chris is the instructor.
- The instructor was active and willing to help us with any questions or concerns. Chris was fantastic, engaging and encouraging. I would absolutely recommend this program to others.
- I like how this course instilled me with confident while public speaking.
- This course is great for improving your instructing skills/public speaking skills and building confidence when speaking.

## ***What did you like best about this training?***

- The instructor. Chris was able to effectively teach the material and keep me engaged all week. Class material was presented in a clear and easy/understandable manner.
- The enthusiasm of the instructor and his ability to convey the subject matter is what I liked best about this training.
- The instructor did a great job keeping the class engaged and was very knowledgeable and passionate about teaching others the art of instruction. The class was well structured, and the instructor offered extra help throughout the week if anyone needed it. I've been teaching for a few years and still learned new information on how to better myself as an instructor and the presentation content.
- Best class I have taken in my 12+ years of law enforcement.
- Engaging instructor created mindset of wanting to learn to be better.